



**Town of Wareham  
Capital Planning Committee  
54 Marion Road Wareham Ma. 02571  
508-291-3100 – fax 508-291-3116**

**Committee Members:**

Mark Andrews, Town Administrator  
David Trudell, Finance Committee,  
Charles Klueber, Planning Board, Clerk  
Alan Slavin, at large Member, Chair  
Mary Jane Driscoll, at large Member  
James Giberti at large Member Vice Chair  
\_\_\_\_\_, Town Accountant  
Cara Winslow, Selectman Liaison

**Capital Planning Meeting Minutes, 7/28,2011**

**Members & Interested Persons Present:**

Alan Slavin, David Trudell, Charles Klueber, T.A. Mark Andrews, Derek Sullivan, Ellen Begley B.O.S., Michael Schneider B.O.S., Frank Heath (citizen)

Meeting called to order at 09:06 A.M.

Derek Sullivan handed out an information packet that was requested by this Committee on 7/14/11.

Jim Giberti arrived at meeting @ 09:08 A.M.

Mark Andrews discussed ongoing capital projects. Gave update on "Virtual Computer" project. Explained, to Committee, that the final decision on this & all projects are his, per Town Charter.

Cara Winslow B.O.S. arrived at 09:10 A.M.

Mr. Sullivan continued to explain the contents of his info packet. Several questions were asked of Mr. Sullivan on his packet items.

David Trudell inquired about the possibility of installing parking meters in Onset and questioned whether funds collected would have to be earmarked to tourism only. It was suggested that Jim Potter may be able to provide this Committee information regarding this.

Mr. Andrews was questioned about the status of school busses and potential bus replacement. He explained that he has been talking to Superintendant Rabinovitch about the bus situation and potential need for 5 new buses. Mr. Trudell noted that some school officials had stated the potential need to replace as many as 32 buses. Members, and town officials present, discussed the bus issue and all agreed that "safety" was the primary concern of everyone.

David Trudell left the meeting at 10:05 A.M.

Michael Schneider suggested that T.A. Andrews contact Superintendant Rabinovitch and ask him to provide a list, by priority, of all buses that includes the age and present condition and any present problems with each bus. It was also suggested that Superintendant Rabinovitch, and School Dept's bus maintaince person, be invited to a future Committee meeting to go over this updated bus condition report with the Committee.

T.A. Andrews discussed the condition, and needs, of E.M.S. Dept. for new ambulance(s). Discussed using project mitigation funds to purchase a new ambulance. (\$206,000.00)

Public Safety Facility discussion ensued. All agreed that Wareham Fire District was well ahead of the Town regarding planning for a new facility. All agreed that the Town needed a new Police Facility but funding for a new Police facility was lacking. No \$\$ presently available.

Cara Winslow stated that the discussion must continue on a new Police facility and that there may be Grant funds available for "regional dispatch facilities" and also facilities that included "Emergency Operations Centers" (E.O.C.)

Chairman Slavin suggested that T.A. or B.O.S. should consider meeting with the Fire Districts Prudential Committee to explore options regarding a Public Safety Complex.

Frank Heath suggested the, previously discussed, possibility of having A.D. Makepeace build the new Public Safety Complex and the Town, and Fire District enter into a long term lease on the new facility be pursued. This option would provide Town, and District, with no "up front" costs.

Mr. Andrews then explained that any project, whether public or private, would be subject to all Public Procurement Laws. (Chap.149)

Committee discussed use of Intern. Pay? Stipend? Alan to get further info.

Discussed updating of Town's "Five Year Plan". Need to add additional items (10-12) Future meetings with Dept. Heads to help Committee with update and setting of priorities.

Discussed Fall T.M. articles. Possibility of repeal of Town's meal tax. Also questioned possibility of setting earmarks for meal tax funds.

Alan discussed C.P.A. funding of Town Capital projects needing to come before Capital Planning Committee. Mark Andrews explained he has asked Town Council about this.

#### New Business:

Discussed Committee assignments to Town Dept's. Alan Slavin to provide a list. Committee members were invited, by T.A. Andrews, to attend future Town Leadership meetings on Wednesday mornings at 10:00 A.M.

Discussed timetable for capital projects for Fall T.M. List unknown, at this time, T.A. has our list and will provide the Committee a list of items being considered for Fall T.M. (Ambulance, Police Cruiser's etc.)

Next meeting 8/11/2011 @ 09:00 A.M.

Meeting adjourned at 11:05 A.M.

